

Interlocked Squares By-Laws
Voted and approved Jan 2, 2020

We the members of the “INTERLOCKED SQUARES” of Silicon Valley, California, a non-profit organization, have formed this Club in the spirit of friendliness and good fellowship to promote square dancing at a stimulating Challenge level.

For smooth operation of the Club the following By-Laws are hereby established:

Article I NAME OF CLUB AND DANCE DATES

Section 1. The Club shall be known as “INTERLOCKED SQUARES”, hereafter referred to as the “Club”. The Club will dance on Thursday nights per our club calendar.

Article II MEMBERSHIP

Section 1. Qualifications for Membership in the Club.

- A. Application and membership shall be for adult dancers who are capable of dancing at the established Club level.
- B. Visitation to the Club is open to all square dancers that dance at the Club level.
- C. Applicants must be willing to adhere to these Club By-Laws.

Section 2. Procedures for Admission to the Club.

- A. Applicants must dance three Club dance nights in a two-month period after submission of a membership application.
- B. Membership application forms shall be available to all interested dancers.
- C. The Membership Chairman will review applicants for dancing ability and membership qualifications.
- D. Members shall be admitted to the Club by a simple majority vote of the Board.
- E. The Membership Chairman will notify the applicants of the results as soon as possible.
- F. Upon being accepted for membership, the member shall pay a membership fee as stated in the Standing Rules.

Section 2. Procedures for Re-Admission to the Club.

- A. If a dancer was previously a member of the club, but dropped their membership and now wants to be reinstated, they shall dance at least three nights as a guest before applying to the Membership Chairman to reactivate their membership.
- F. Upon being accepted for re-admission to the club, the returning member shall pay a membership fee as stated in the Standing Rules.

Section 4. Dancing Level.

- A. The Club dancing level is full (C1) Challenge, as established by Callerlab. This level includes Dancing By Definition (DBD) of all calls including nonstandard formations, positions and partner pairings (All Position Dancing - APD).
- B. Except during designated evenings and times, the Club will dance “using numbers.”

Section 5. Membership Duties and Responsibilities.

A. Dues [amounts established in Standing Rules] are due and payable on the first dance night of each month and are considered delinquent after 30 days. The Treasurer shall notify members of any delinquency, and after an additional 30 days (60 days delinquent), at the discretion of the Board, they may be dropped from the Club.

B. Insurance shall be paid annually by each member.

C. Badges will be paid for by the members and will become their property.

D. Club Host duties [see Standing Rules].

Article III GOVERNING BODY

Section 1. The Governing Body is the general membership.

Section 2. Business meetings will be scheduled as needed for business.

Section 3. Business decisions of the governing body will be a simple majority vote of members. Members can vote either in person or via email to the club president.

Section 4. The quorum required to conduct business shall be 50% [one half] of the active members. Members can participate in the quorum either in person or by emailing their votes to the club president.

Article IV EXECUTIVE BOARD

Section 1. The Executive Board shall consist of five elected officers: President, Vice President, Membership Chairman, Secretary and Treasurer.

Section 2. The President shall preside at meetings, appoint all required and/or necessary committees, call special meetings as required and is the liaison to the callers. The President shall also send out email reminders and schedule callers, and shall ensure that the insurance gets paid.

Section 3. The Vice President shall assist the President and perform the President's duties in his / her absence. The VP shall also perform the tasks listed in the Standing Rules.

Section 4. The Membership Chairman is responsible for review of membership applications, and for ordering badges.

Section 5. The Secretary shall keep and distribute minutes of all meetings and maintain and distribute the membership roster.

Section 6. The Treasurer shall collect, disperse and be responsible for all funds received by the Club. A treasurer's report listing all receipts and disbursements shall be published annually. The treasurer shall also file tax forms with the IRS in a timely fashion. Amounts of \$10 or more must be paid by check: amounts of \$100 or more, excluding caller fees and hall rental, require approval of the Executive Board. Two signatures are required for checks and may be any two of the following: President, Vice President, Membership Chairman, Secretary or Treasurer.

Article V NOMINATIONS AND ELECTIONS

Section 1. Nominations and elections will be held whenever the membership calls for an election, and will take effect immediately after the vote.

Section 2. Offices will be held by the individuals and only one office may be served at a time.

Article VI GENERAL

Section 1. The Club Caller (s) and Partner are honorary members of the Club. They shall

hold no office nor pay dues, but may serve in an advisory capacity when called upon.

Section 2. There will be a Caller's fee established by the Executive Board.

Section 3. There will be an audit of the financial records by three Club members appointed by the incoming President at the change of term.

Section 4. In the event the Club should disband, all of the equipment and funds will be donated to a charitable institution selected by the remaining members of the Club at the time of disbanding.

Section 5. There will be no Club dress.

Section 6. Proposals to amend these By-Laws must be read at a Club meeting or given in writing to all active Club members at least two weeks prior to voting at a Club business meeting, where a two-thirds majority of those members present must approve. Members can also vote by email sent to the club president.