

# INTERLOCKED SQUARES POLICIES DOCUMENT

Document created November 3, 2022

## Policies set by the Interlocked Board

Membership dues are paid by calendar month at the rate of \$35/month, or \$30/month for any period of months three months or longer. If a dancer pays in advance for a dance, but does not attend, that payment does not transfer forward to a later night, unless the dancer's Membership has been extended by a Board-approved Leave of Absence.

*(Approved by the Board on 10/20/22)*

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Interlocked class graduates shall be offered the opportunity to pay dance fees at the same rates offered to Members for up to 6 months after completing the class. *(Approved by the Board on 10/20/22)*

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The visitor's dance fee is \$12 per dancer per night for nights featuring Interlocked staff callers or other Bay Area callers or \$15 per dancer per night for nationally-known out-of-town callers. *(Approved by the Board on 10/20/22)*

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Officer Duties beyond those noted in the Bylaws (responsibility for performing or delegating these functions). *(Approved by the Board on 10/20/22)*

President: Serve as liaison to the Club caller(s); caller scheduling; hiring guest callers; hall procurement, sending weekly email dance reminders, serve as SCVSDA delegate or appoint someone to serve.

Vice President: Organize refreshments, implement computer square rotation program.

Secretary: Maintain and update the Bylaws and the Policies document.

Treasurer: Prepare insurance submissions for Members and hall rentals; maintain Membership list (including dues payments, vaccination, Leave of Absence, and Membership status).

Membership Chairman: Obtain badges. Maintain and update Membership Application form.

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Normal Thursday Dance Times: 7:00 – 9:30 pm. *(Approved by the Board on 10/20/22)*

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Normal Thursday Dance Location: Murphy Park, Sunnyvale. *(Approved by the Board on 10/20/22)*

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Joe Dehn is the Club webmaster. *(Approved by the Board in 2005 or earlier)*

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Bill van Melle, Joe Dehn, and Mary Gingell are the current Staff Callers. *(Amended by the Board in 2022)*

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Caller Payment *(Amended by the Board on 10/20/22)*

Staff Callers receive \$90/night.

Nationally-known callers will receive \$100/night.

Other guest callers will receive \$80/night.

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Masking at Club dances is now optional but strongly encouraged. This policy may be revisited in the future as COVID-19 statistics change. *(Approved by the Board on 9/27/22)*

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When dancers attend a Club dance for the first time, they must present documentary proof (cell phone photo is OK) that they completed the full first course of COVID vaccination plus at least one booster shot. A full course is one shot of J&J or AstraZeneca, or two shots of Moderna or Pfizer. *(Approved by the Board at some time in the past and renewed by the Board on 9/27/22)*

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A person who has had COVID must meet both the current guidelines of the CDC (posted at <https://www.cdc.gov/media/releases/2022/p0811-covid-guidance.html>) and

the Club-specific policy outlined below, before returning to dance at the Club. This policy will be enforced by the honor system. We will notify people of the requirement, and we will ask if they have met the requirement, but will not require documentary proof.

The Club-specific policy is that the person who has had COVID must wait for eight days after the most recent of these three events: (1) they no longer have symptoms, (2) their most recent positive test, and (3) if they take an anti-viral drug like paxlovid, the last day of their treatment. Once they have waited 8 days after these events, then if they test negative, they can return to dancing with the Club. *(Approved by the Board on 9/27/22)*

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### **Policies and other Decisions made by the Governing Body**

Club Officers as of 11/3/22. *(Elected by governing body on 11/3/22)*

President: Carol Cohane

Vice President: David Morandi

Secretary: Cheryl Sutter

Treasurer: Jim Davis

Membership Chairman: Pat Ho